APPLICATION FOR NEW/USED/MOTOR-POWERED RECREATIONAL (MPR)/TRAILER/MOBILE HOME VEHICLE DEALER'S LICENSE

North Dakota Department of Transportation, Motor Vehicle
SFN 2932 (9-2026)

MOTOR VEHICLE DIVISION
ND DEPT OF TRANSPORTATION
608 E BOULEVARD AVE
BISMARCK ND 58505-0780
Telephone (701) 328-2725
Website: https://dot.nd.gov

APPLICATION TYPE: ◯ RENEWAL ◯ INITIAL

Dealership Name		Dealer Number (renewals only)	
		Fed ID No. or Soc. Sec. No.	
Physical Address	City	State	ZIP Code
Mailing Address	City	State	ZIP Code
Main Business Phone Number	Business Email Address (required)		

Dealership Owner's Name	Owner's Cell Phone Number	Owner's Email Address
Dealership Manager's Name	Manager's Cell Phone Number	Manager's Email Address

REQUIREMENTS FOR DEALERS:

1. The business and display lot cover at least 2500 sq. ft.
2. Office adequately heated and lighted, with standard office equipment
3. All records are kept at one established place of business
4. Telephone publicly listed; open to the public during normal working hours
5. Display sign at least 32 sq. ft. (letters at least 10 inches high)
6. Surety Bond (proof required)
7. If applicable, a secondary lot is within 5 miles with proper signage (requires an inspection)

ADDITIONAL REQUIREMENTS FOR NEW AND USED DEALERS:

1. Garage Liability Insurance Reported on a Certificate of Garage Liability Insurance (must provide proof)
2. Eight (8) retail motor vehicle sales during the previous calendar year - renewals ONLY
3. Franchise Agreement(s) (must provide proof) - New Dealers ONLY

ADDITIONAL REQUIREMENTS FOR MPR DEALERS:

1. Service/repair area

ADDITIONAL REQUIREMENTS FOR MOBILE HOME DEALERS:

1. An adequate service department

LICENSE TYPES & FEES (refer to second page as to what type of vehicles can be sold under each license)

Note: first plate included with dealer license fee

SELECT LICENSE TYPE(S)	TYPE OF DEALER'S LICENSE	DEALER LICENSE FEE	INITIAL INSPECTION FEE	NUMBER OF LARGE PLATES	NUMBER OF SMALL PLATES	PLATE FEE	FEES REMITTED
☐	NEW MOTOR VEHICLE DEALER (must have franchise agreement)	$100	$100			$20	
☐	USED MOTOR VEHICLE DEALER	$100	$100			$20	
☐	MPR VEHICLE DEALER	$25	$50	N/A		$10	
☐	TRAILER DEALER	$30	$100		N/A	$10	
☐	MOBILE HOME DEALER	$35	N/A		N/A	$10	
☐	LOW SPEED DEALER PLATE (no license required)	$20	N/A	N/A		$20	
☐	SECONDARY LOT (enter address): _____	No Fee	$100	N/A	N/A	N/A	
						TOTAL:	

As the authorized agent, I acknowledge that I have reviewed the provisions of Title 39 of the North Dakota Century Code applicable to North Dakota motor vehicle dealers, as well as any additional laws applicable to my dealership type. I further acknowledge that I have either received a copy of the North Dakota Dealership Handbook or have been informed of its availability online. I certify that, to the best of my knowledge and belief, all information provided in this application is true, correct, and complete.

Authorized Agent (print name)	Authorized Agent Signature	Date

The following is a breakdown of which Dealer License can sell what types of vehicles while qualifying for the dealer resale tax exemption.

New Motor Vehicle Dealer License:

New Motor Vehicles (with franchise agreements), Used Motor Vehicles, Trailers (with the exception of Travel Trailers), Motorcycles, UTVs, ATVs, Mopeds, Unconventional Vehicles, Snowmobiles, and Low Speed Vehicles.

Used Motor Vehicle Dealer License:

Used Motor Vehicles, Trailers (with the exception of Travel Trailers), Motorcycles, UTVs, ATVs, Mopeds, Unconventional Vehicles, Snowmobiles, and Low Speed Vehicles.

Motor-Powered Recreational (MPR) Vehicle Dealer License:

Off-Highway Vehicles (UTVs, ATVs, Mopeds, Dirt Bikes, Snowmobiles), Unconventional Vehicles, Motorcycles, and Low Speed Vehicles.

Trailer Dealer License:

All Trailers (with the exception of Travel Trailers), and Low Speed Vehicles.

Mobile Home Dealer License:

Mobile Homes, Manufactured Homes, and Travel Trailers (includes Motor Homes and Horse Trailers with living quarters), and Low Speed Vehicles.

Low Speed Vehicle Dealer (NO DEALER LICENSE REQUIRED):

Low Speed Vehicles.