

REQUEST FOR PROPOSAL

**TO PERFORM
CONSTRUCTION
ENGINEERING
May 1st, 2026**

**FOR RENVILLE COUNTY
PROJECT:
BRJ-0038(053), PCN 23973
STRUCTURE REPLACEMENT**

**PROPOSALS MUST BE DELIVERED TO
THE OFFICE OF THE
RENVILLE COUNTY AUDITOR
PO Box 68 Mohall, ND 58761
By 4:00 PM, May 26th, 2026**

**REQUEST FOR PROPOSALS TO
PERFORM CONSTRUCTION ENGINEERING SERVICES
FOR RENVILLE COUNTY**

Renville County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following projects in Renville County scheduled to be completed in 2026:

**Removal of Existing Timber Structure and Construction of New RCB Structure,
Project BRJ-0038(053) PCN 23973, located 2 Miles North and 4 Miles West of Carpio.**

Work to be performed by consultant includes:

Construction Services: Perform Project Management, Project Administration, Construction Observation, Construction Survey, Materials Testing, and Final Record Keeping. The work will need to follow NDDOT standards and procedures. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 5 pages in length. Proposals that exceed the 5-page length requirement will not be considered. The cover letter will not be counted as one of the 5 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Renville County will only consider proposals received prior to **4:00 PM CST, MAY 26th, 2026**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 5-page proposal. Each proposal will be evaluated by a selection committee.

Renville County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements. Interviews will take place on date after May 26th to be determined by the County. Firms not selected will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 7 printed copies and 1 PDF version of their proposals to:

Renville County Auditor
PO Box 68
Mohall, ND 58761
BRJ-0038(053), PCN 23973
701-756-6301
lpollman@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>