

REQUEST FOR PROPOSAL

TO PERFORM

CONSTRUCTION ENGINEERING

January 29, 2026

FOR PROJECT:

BRJ -0021(023) PCN 23713

Replacement of Bridge # 21-114-12.1

PROPOSALS MUST BE DELIVERED TO
THE OFFICE OF THE HETTINGER COUNTY AUDITOR
336 PACIFIC AVENUE
MOTT, ND 58646
NO LATER THAN NOON (MST) ON February 20, 2026

**REQUEST FOR PROPOSALS
TO PERFORM
CONSTRUCTION ENGINEERING SERVICES
FOR HETTINGER COUNTY**

BRJ-0021 (023), PCN 23713, Bridge replacement of Bridge No. 21-114-12.0, with new structure No. 21-114-12.1 in Hettinger County, ND located on 106th Ave SW located 3 miles west and 2 miles north of Regent, ND.

Hettinger County will engage the services of an engineering firm to perform Construction Engineering on the following projects in Hettinger County scheduled to be completed in 2026 and 2027:

BRJ-0021 (023), PCN 23713 consists of the removal of Structure No. 21-114-12.0, the installation of a new 150 foot 3-span bridge prestressed girder bridge 3 miles West and 2 miles North of Regent, ND in Hettinger County, ND.

Work to be performed by Consultant includes:

Construction Services: Perform Project Management, Project Administration, Construction Observation, Surveying, and Material Testing. The NDDOT CARS program must be used for all construction records. Additional services, if required, may be negotiated and supplemental agreements will be issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The proposals shall provide the following information:

- Past performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues & approach

The proposal pages shall be numbered and must be limited to 5 pages in length. Proposals that exceed the 5 page length requirement will not be considered. The cover letter will not be counted as one of the 5 pages. The proposal should list the personnel who will be assigned to work on the projects, including titles, education and work experience. Hettinger County will only consider proposals received prior to NOON MST on February 20, 2026. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 5 page proposal. Each proposal will be evaluated by a selection committee.

Hettinger County will conduct interviews for up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations and negotiate with the second and third-ranking firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 5 printed copies and 1 PDF version of their proposal to:

Jeri Schmidt
Hettinger County Auditor
336 Pacific Avenue
Mott, ND 58646
jerschmidt@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>.