

REQUEST FOR PROPOSAL
January 13, 2026

**TO PERFORM
CONSTRUCTION ENGINEERING
SERVICES FOR PROJECT:**

**BRP-BRJ-0047(055) PCN 23563 – Structure Replacement &
Hwy Safety Improvements for Structure No. 47-143-38.1
0.5 Miles South and 0.5 Miles West of Ypsilanti, ND**

**PROPOSALS MUST BE DELIVERED TO
STUTSMAN COUNTY HIGHWAY
DEPARTMENT BY
12:00 PM February 6th, 2026
1508 4th St NW
JAMESTOWN, ND 5840**

REQUEST FOR PROPOSALS
TO PERFORM CONSTRUCTION ENGINEERING SERVICES
FOR STUTSMAN COUNTY

BRP-BRJ-0047(055)
PCN 23563

Stutsman County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following project in Stutsman County scheduled to be completed in 2026.

BRP-BRJ-0047(055) PCN 23563; NDDOT on February 6th, 2026, Bid Letting

The project is located 0.5 Miles South and 0.5 Miles West of Ypsilanti. Key project elements; Structure Replacement, minor road grading, guardrails and incidentals.

Scope of Work:

Stutsman County intends to execute one contract. Stutsman County reserves the right to assign work in phases and have the firms selected perform any additional work not currently assigned. Project work items may be added or removed from the contract by work authorization or supplementary agreement.

Construction Services: Perform Project Management, Project Administration, Construction Observation, and Material Testing. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The Proposal shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10-page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Stutsman County will only consider proposals received prior to **12:00 PM on February 6th, 2026**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10- page proposal. Each proposal will be evaluated by a selection committee.

Stutsman County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposal most clearly meet the RFP requirements. Interviews will take place on a date to be determined by the County. Firms not selected to be interviewed will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit seven (7) hard bound copies and an electronic pdf file of their proposal to:

Jesse Christianson
Stutsman County Highway Superintendent
1508 4th St NW
Jamestown ND 58401
701-252-9040

jchristianson@stutsmancounty.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>