

REQUEST FOR PROPOSAL

**TO PERFORM DESIGN AND
PRELIMINARY ENGINEERING SERVICES**

December 23, 2025

FOR PROJECT:

SC-4363(001) PCN 23265

Sioux County Route 3 – Reconstruction
From BIA Route 6 to ND 24

PROPOSALS MUST BE SUBMITTED TO
THE SIOUX COUNTY AUDITOR
By 4:00 PM on JANUARY 14, 2026

**REQUEST FOR PROPOSAL
TO PERFORM DESIGN
AND
PRELIMINARY ENGINEERING SERVICES
FOR SIOUX COUNTY**

SC-4363(001) PCN 23265; CMC 4363 from BIA Route 6, North to ND 24;

Sioux County Route 3 – Reconstruction

Project Overview

Sioux County proposes to reconstruct approximately 14 miles of County Route 3 from BIA Route 6 to ND 24 in multiple phases over several years. The goal is to complete final design work of the 14 miles by the end of 2026 and begin construction of Phase 1 in 2027. The County is requesting proposals from qualified engineering firms to perform the Scope of Services described below.

Scope of Services

Field survey, public input, environmental documents, wetland fieldwork and report, Section 404 permit, cultural survey, coordination with utilities, Right-of-Way and easements, culvert hydraulics, roadway design, plans and specifications. Additional services, if required, may be negotiated and supplemental agreements issued, based on the outcome of the environmental document, and available funding.

The contract will be cost plus fixed fee contract and will require monthly billings with the selected consultant. Project work items may be added or removed from the contract by work authorization or supplement agreement. All work will be authorized under a single phase and will include:

Scoping: Includes conducting a scoping meeting/field review and preliminary survey.

Environmental Document and Preliminary Design: Includes completion of the environmental document (including FHWA concurrence and approval), preliminary design, and coordination of utility location and conflict plans.

Final Design: Preparation of final construction plans, specifications, and estimates; execute contracts for utility conflict plans for adjustments and relocations; final right of way acquisition, final mitigation plans and permitting.

Engineer of Record: Will include engineering services associated with Engineer of Record activities including, but not limited to, consultation and questions, pre-job meetings, plan revisions & change orders, and shop drawings. This does not include construction engineering.

Evaluation and Selection Process

Engineering firms interested in performing the work shall submit **one electronic copy in pdf format** of their proposal to:

Angela Eagle
Sioux County Auditor
302 2nd Avenue
Fort Yates, ND 58538
701-854-3481
aeagle@nd.gov

The proposal pages shall be numbered and must be limited to 5 pages in length. Proposals that exceed the 5-page length requirement will not be considered. The cover letter will not be counted as one of the 5 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Sioux County will only consider proposals received prior to **4:00 PM on January 14, 2026**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 5-page proposal.

Each proposal will be evaluated by a selection committee. Selection will be based on the following criteria:

- Past Performance
- Ability of professional personnel
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work
- Project understanding, issues, & approach

Sioux County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Right of Rejection

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects. Sioux County reserves the right to reject any or all proposals.

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>