

REQUEST FOR PROPOSAL

TO PERFORM

CONSTRUCTION ENGINEERING

May 14, 2025

FOR PROJECT:
BRJ-0037(018); PCN 23720

Structure Replacement
#37-129-09.0 McRitchie Bridge, 3 miles east, 1 mile south of Anselm

PROPOSALS MUST BE DELIVERED TO
THE OFFICE OF THE RANSOM COUNTY AUDITOR
204 5th Avenue West
Lisbon, ND 58054
By 12:00 PM, June 4, 2025

**REQUEST FOR PROPOSALS
TO PERFORM
CONSTRUCTION ENGINEERING SERVICES
FOR RANSOM COUNTY PROJECT**

BRJ-0037(018)

Ransom County is requesting the services of qualified engineering firms to perform Construction Engineering and affiliated services to complete the following project:

BRJ-0037(018); PCN 23720 - Project consists of Structure Replacement located in Ransom County, North Dakota.

Work to be performed by Consultant includes:

Construction Engineering including but not limited to project administration, construction survey, construction observation, material testing and record keeping utilizing the NDDOT CARS system. All work shall be performed to NDDOT standards and procedures.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Ransom County will only consider proposals received prior to **12:00 PM, June 4, 2025**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

Ransom County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements. Interviews will take place on a date to be determined by the County. Firms not selected to be interviewed will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit six (6) hard bound copies and an electronic pdf file of their proposal to:

Ransom County Auditor
204 5th Avenue West
Lisbon, ND 58054
PCN 23720
701-683-6113
ngentzkow@nd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at:
<http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>