

**REQUEST FOR PROPOSAL**  
**TO PERFORM CONSTRUCTION**  
**ENGINEERING**  
January 14, 2025

**Project SC-3004(054) PCN 23864**

1.03 Miles

Grading, Asphalt Mill & Removal and Replacement, Curb  
& Gutter and Incidentals

Summit Ave / CR140 From 76<sup>th</sup> Ave to 75<sup>th</sup> Ave

Hebron, North Dakota

Morton County

**PROPOSALS MUST BE DELIVERED TO**  
Morton County Engineer  
2916 37<sup>th</sup> St NW  
Mandan, ND 58554  
By 10:00 AM CST on  
February 11, 2025

## **REQUEST FOR PROPOSALS TO PERFORM CONSTRUCTION ENGINEERING SERVICES FOR MORTON COUNTY**

Morton County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following project in Morton County scheduled to be completed in 2025:

**The project consists of Grading, Asphalt Mill & Removal and Replacement, Curb & Gutter and Incidentals. The project is Summit Ave / CR 140 from 76<sup>th</sup> Ave to 75<sup>th</sup> Ave in Hebron, North Dakota, in Morton County.**

Work to be performed by the Consultant includes:

**Construction Services:** Perform Project Management, Project Administration, Construction Observation, Surveying, and Material Testing. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar *projects*
- Recent and current work
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 3 pages in length. Proposals that exceed the 3 page length requirement will not be considered. The cover letter will not be counted as one of the 3 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Morton County will only consider proposals received prior to **10:00 AM CST, February 11, 2025**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 3 page proposal. Each proposal will be evaluated by a selection committee.

Morton County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 5 printed copies and 1 PDF version of their proposals to:

Morton County Engineer  
2916 37<sup>th</sup> St NW  
Mandan, ND 58554  
701-667-3346

[john.saiki@mortonnd.org](mailto:john.saiki@mortonnd.org)

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<http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>