

REQUEST FOR PROPOSAL

TO PERFORM CONSTRUCTION ENGINEERING

December 27, 2024

FOR PROJECT:

BRO-0020(013) PCN 16511

Br No 20-119-07.0

Removal of existing Historical Bridge 20-119-07.0

And replacement with new bridge 20-119-07.1

Located on Griggs Co. Rd 6,

8 Miles North and 1 Mile East of Cooperstown, ND

PROPOSALS MUST BE DELIVERED TO
THE OFFICE OF THE GRIGGS COUNTY AUDTOR

805 Odegard Ave SW

Cooperstown, ND 58425-0511

By 1:00 PM. CDT January 24, 2025

REQUEST FOR PROPOSALS
TO PERFORM
CONSTRUCTION ENGINEERING
FOR GRIGGS COUNTY
BRJ-0020(013) PCN 16511
BR NO 20-119-07.0

Griggs County will engage the services of an engineering firm to perform Construction engineering on the following project in Griggs County scheduled to be completed in 2025:

**Removal of the existing bridge 20.119.07.0 and Construction of a new bridge 20-119-07.1
Project BRO-0020(013) PCN 16511 located 8 Mi North and 1 Mi East of Cooperstown, ND.**

Work to be performed by consultant includes:

Construction Services: Perform Project Management, Project Administration, Construction Observation, Construction Survey, Materials testing, and Final Record Keeping. The work will need to follow NDDOT Standards and procedures. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultants' performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The Proposals shall provide the following information:

- : Past Performance
- : Ability of professional personnel
- : Willingness to meet time and budget requirements
- : Location
- : Recent, current, and projected workloads of the person or firms involved
- : Related experience on similar projects
- : Recent and current work for the County
- : Project understanding, issues & approach

The proposal pages shall be numbered and must be limited to 10pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Griggs County will only consider proposals received prior to **1:00 P.M. CDT January 24, 2025**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

Griggs County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third-ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 7 printed copies and 1 PDF of their proposals to:

Griggs County Auditor
805 Odegard Ave SW
Cooperstown, ND 58425-0511
BRJ-0020(013) PCN 16511
701 797 3117
Samantha.larsen@griggscountynd.gov

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>