

# **REQUEST FOR PROPOSAL**

## **TO PERFORM CONSTRUCTION ENGINEERING**

November 19, 2024

### **FOR PROJECT:**

#### **BRJ-0016(019) PCN 23707**

Removal of Structure No. 16-121-03.0

The project consists of the removal of the existing structure and obliteration of the roadway.

PROPOSALS MUST BE DELIVERED TO  
FOSTER COUNTY AUDITOR

PO Box 104

Carrington, ND 58421-

0104

By 4:00 PM CST on

December 16, 2024

**REQUEST FOR PROPOSALS  
TO PERFORM  
CONSTRUCTION ENGINEERING SERVICES  
FOR FOSTER COUNTY**

Foster County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following project in Foster County scheduled to be completed in 2025:

**The project consists of removing the existing bridge and obliterating the roadway. The project is located 2 miles west and 1 mile south of Grace City, ND. (Sec. 16 & 21, Twp. 147 N, Rge. 64 W)**

Plans and the proposal are available on NDDOT's Plan and Proposal website on the December 16<sup>th</sup>, 2024 bid opening – Job 23707.

Work to be performed by Consultant includes:

**Construction Engineering Services:** Perform Project Management, Project Administration, Construction Observation, Surveying, and Material Testing and submitting all paperwork required by the NDDOT. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal and available funding.

Firms are invited to submit a proposal for the project listed above. The proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 10 page length requirement will not be considered. The cover letter will not be counted as one of the 10 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Foster County will only consider proposals received prior to **4:00 PM CST, December 16, 2024**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 10 page proposal. Each proposal will be evaluated by a selection committee.

Foster County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposals most clearly meet the RFP requirements.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit 7 printed copies and 1 PDF version of their proposals to:

Foster County Auditor  
PO Box 104  
Carrington, ND 58421-0104  
701-652-2441  
[eroundy@nd.gov](mailto:eroundy@nd.gov)

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at:  
<http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>