

**REQUEST FOR PROPOSAL**

**TO PERFORM**

**CONSTRUCTION ENGINEERING**

**MAY 8, 2024**

**FOR PROJECTS:**

**BRP-1400(050) PCN 23552 – Bridge Rehabilitation & HWY SAFETY  
BARRIER IMPROVEMENTS**

**County Road #12, James River Bridge, Structure No. 14-101-09.0  
5 Miles West and 3 Miles North of New Rockford, ND**

PROPOSALS MUST BE DELIVERED TO

BECKI SCHUMACHER  
EDDY COUNTY AUDITOR  
524 CENTRAL AVENUE  
NEW ROCKFORD, ND 58356  
BY 12:00 PM CENTRAL TIME  
MAY 30th, 2024

**REQUEST FOR PROPOSALS  
TO PERFORM  
CONSTRUCTION ENGINEERING SERVICES  
FOR EDDY COUNTY**

Eddy County will engage the services of a prequalified engineering firm to perform Construction Engineering on the following project in Eddy County scheduled to be completed in 2024.

**BRP-1400(050) PCN 23552; NDDOT on the April 12, 2024, Letting**

Work to be performed by consultant includes:

**Construction Services:** Perform Project Management, Project Administration, Construction Observation, Surveying, and Material Testing. Additional services, if required, may be negotiated and supplemental agreements issued based on the consultant's performance, the consultant's proposal, and available funding.

Firms are invited to submit a proposal for the projects listed above. The Proposals shall provide the following information:

- Past Performance
- Ability of professional personnel
- Willingness to meet time and budget requirements
- Location
- Recent, current, and projected workloads of the persons and/or firms
- Related experience on similar projects
- Recent and current work for the County
- Project understanding, issues, & approach

The proposal pages shall be numbered and must be limited to 10 pages in length. Proposals that exceed the 5 page length requirement will not be considered. The cover letter will not be counted as one of the 5 pages. The proposal should list the personnel who will be assigned to work on the project, including titles, education, and work experience. Eddy County will only consider proposals received prior to **12:00 PM on May 30th, 2024**. Late proposals will be deemed unresponsive.

The consultant's proposal may include an appendix. Resumes, references, a statement of qualifications and other materials outlining experience may be included in an appendix. The appendix will not be considered as a part of the 5 page proposal. Each proposal will be evaluated by a selection committee.

Eddy County will conduct interviews. The County plans to interview up to three (3) of the most qualified engineering firms based on whose proposal most clearly meet the RFP requirements. Interviews will take place on a date to be determined by the County. Firms not selected to be interviewed will be notified in writing.

Fees shall be negotiated with the successful firm. If the fee cannot be agreed upon, the County reserves the right to terminate negotiations, and then negotiate with the second and third ranked firms in order, if necessary, until a satisfactory contract has been negotiated.

All costs associated with the proposal shall be borne by the proposer. The County reserves the right to reject any and/or all proposals and to not award contracts for any and/or all projects.

Engineering firms interested in performing the work shall submit seven (7) hard bound copies and an electronic pdf file of their proposal to:

Eddy County Auditor  
524 Central Ave

New Rockford, ND 58356  
701-947-2434  
[schumacher.becki@nd.gov](mailto:schumacher.becki@nd.gov)

Title VI assures that no person or group of persons may, on the grounds of race, color, national origin, sex, age, or handicap or disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any and all programs or activities administered by the Department. For information regarding the Title VI Program see the NDDOT website at: <http://www.dot.nd.gov/divisions/civilrights/titlevi.htm>