

I-03.01 Effective Dates

The effective date for the material published in this manual is the date shown on the title page. Also, since it is expected that additions and/or revisions to this manual will be necessary in the future, the date that revisions or additions are effective will be indicated at each of the revised or added paragraphs. For additional information on revisions, see Section I-03.02.

If a project is started after new material is published in this manual, project design should follow the new policies or guidelines given in this manual. However, projects already under development when new material is published will have to be reviewed on a case-by-case basis. If possible, the new guidance should be followed, but it will depend on how much of the design has already been completed and other considerations. The Design Engineer (or Bridge Engineer for structural work) should be consulted whenever there is doubt on which policies or guidelines are applicable.

In some cases, there will be a fixed date when a new design feature must be implemented (for example, there may be a specific deadline set by FHWA for using improved safety appurtenances like guardrail terminals). The Design Engineer will notify designers of any such deadlines, but they generally will not be published in this manual.

I-03.02 Revisions

Changes or updates to this manual will occasionally be necessary to keep this publication current and representative of prevailing design practices in NDDOT. An employee of the Design Division will be appointed as Design Manual Caretaker and will be responsible for keeping the manual current. All revisions to the manual will be indicated by an effective date on each revised or added paragraph. Manual changes will be available only in electronic form from the department's Internet web page at www.dot.state.nd.us/, click "Manuals", "Design Manual", "Design Manual" or at www.state.nd.us/dot/designmanual.html. A listing of revisions and the date of revision will be maintained in Section I-18 for the user's convenience.

Users are encouraged to report errors or omissions that they encounter when using this manual. Also, recommendations for additions to the manual are welcome. Users wishing to recommend changes or additions should complete the form provided in Appendix I-03 A and submit it to the Director, Office of Project Development, for processing.